

Company Policy – Buyer’s Agreement

Terms of Sale

First orders ship as COD Certified Check or Money Order, or Credit Card. (Net terms may delay first order by 1 – 2 weeks while credit is processed.) COD Company Check accepted with approved credit application. Minimum first orders are \$150.00, \$100.00 on reorders. Two piece minimum on metal signs styles. All sales are considered made in Phoenix, Arizona, no matter where the sale originated, was delivered to, or where payment is made from.

Credit Card Payments

We accept VISA, Master Card, Discover & American Express. Our advertised price includes a 2% discount for cash. All other payment methods, including credit cards, are subject to a 2% accessment at time of payment.

Late Payments

Companies with past due invoices will be assessed a 1.50% per month interest charge. We are unable to ship reorders or backorders to past due accounts. Repeated late payments or payments over 60 days may result in a change of terms to COD. Our policy is immediate collection after 90 days. Past due accounts are reported to L.C. Financial, Manufacturer’s Credit Cooperative, Credit Data SW/TRW as well as other credit reporting bureaus. Once sent for collections, our company will not accept or solicit your future business.

Returns & Damages

Items leave our warehouse in good condition. The buyer is responsible for inspecting the merchandise upon arrival and notifying UPS and us within 7 days, of any shipping damages or losses. We do not guarantee sales. No returns are allowed after 30 days. We do not issue UPS call tags. We will issue a Return Services label if necessary.

Credit or exchanges cannot be issued without merchandise first being returned. It is the customer’s responsibility to determine if the returns are in fact defective before item is returned. There will be no credit issued for demo, shop worn or abused merchandise. There will be no credit issued for price tagged or marked items or boxes, unless defective. The buyer agrees to pay a 25% restocking fee on all non-defective merchandise returned. Otherwise, exchanges only, based on the current selling price of the item.

Samples

Galan Enterprises does not furnish free samples. Requested samples are invoiced as Returnable Samples on Memo. Additional charges may be added to sample orders to cover administrative costs. The company requesting samples assumes freight charges. Returned samples will be credited to your account.

Signed _____ Company _____ Date _____

Our credit data is reported to

**TRW Business
Credit Division**

Reporting member of
**Manufacturers
Credit
Cooperative**

An industry-wide alliance
of wholesalers exchanging credit
information.



**Myers
Credit Advisors**